



## PRIVACY POLICY

Yaguars Sports and Social Club (“YSSC”) has created this Privacy Statement in order to demonstrate our commitment to collecting, using and disclosing personal information responsibly. The principles in this Privacy Statement have been built upon the values set by the Canadian Standards Association's Model Code for the Protection of Personal Information and Canada's Personal Information Protection and Electronic Documents Act (“PIPEDA”). It should be noted that although not-for-profit organizations, like YSSC, are generally not regulated under PIPEDA, YSSC has adopted this Privacy Statement and the policies discussed herein as a prudent measure to ensure the privacy of the personal information that we collect. Canada Soccer reserves the right to change this Privacy Policy at any time by posting the revised Privacy Policy on YSSC's website.

### Personal Information

Personal information is information about an identifiable individual and includes information relating to personal characteristics (e.g. gender, age, income, address, phone number, ethnicity, race, family status), health (e.g. health history, health conditions, health services received) or personal beliefs and views (e.g. religious beliefs, political views).

### Collection of Personal Information

YSSC collects personal information from its members, including without limitation, its players, coaches, managers, team staff, and volunteers, in order to offer services to its members. This information is collected by means of our registration system, historical participation records, and website activity logs.

### YSSC may collect the following types of personal information:

- Contact information (name, date of birth, address, telephone number, e-mail)
- Emergency contact information (name, address, telephone number, e-mail)
- Health information relating to the safety of the member.
- Member information for uniforms (e.g. height, weight, uniform size, shoe size)
- Player experience with the related sport
- Interests and preferences with respect to member services
- Financial information, including credit card information for registration for programs, services or goods.
- Various website activity including IP address and online activity (Please note that YSSC's website may use a browser feature called a “cookie” to collect information about you and your use of YSSC's website. Cookies are small data files that a website writes to your hard drive when you visit in order to “track” your visit. On their own, cookies cannot be used to disclose the individual identity of any site user. Cookies identify only your browser, but not your identity, to our servers when you visit YSSC's website. If you opt not to accept cookies, you may not be able to use some of the features on YSSC's website.)
- For volunteers: screening information, including Criminal Record Check or Vulnerable Sector Screening
- In addition, we may also collect, use and disclose personal information when required or permitted by law.

### Use of Personal Information

When you make a decision to register a profile online for player/member registration, to purchase YSSC club wear, to register for a camp, or to register for a tournament or any other club event, YSSC will use your personal information to process your order. We will also send you e-mails to confirm your order, and we may need to contact you via phone, postal mail or e-mail if we have other questions regarding your application. As part of the registration process, you will be automatically prompted to give consent to receive e-mail correspondence in the course of the service offered. In addition, you will be prompted to opt into receiving correspondence regarding YSSC news and events.

### We also collect personal information for the following purposes:

- Registration information is used to allow YSSC to communicate better with our members (e.g. through newsletters). The information collected during registration enables us

to give e-mail subscribers current information updates regarding YSSC activities.

- Limited personal information is shared with our governing bodies, as required (e.g. Niagara Soccer Association, Ontario Soccer)
- Personal information about you or your child/ward for the purpose of communication; and the disclosure of you or your child/wards name and address to the Niagara Region for the purpose of securing fields.
- We do not sell your personal information to any third parties. This information is disclosed to those who have a need to use that information to support the operation of the Club.
- Limited personal information is shared with our insurer relating to our insurance coverage.
- Personal information is used to organize and select teams for programs and other purposes within the mandate of YSSC.
- Personal information is disclosed to staff and directors of YSSC, as well as coaches, managers, conveners, game officials and other volunteers.

YSSC will not require an individual to consent to the collection, use or disclosure of information beyond that required to fulfill the specified purpose and will only share the minimum amount of information required to fulfill the specified purpose.

#### **Website Links**

YSSC's website may contain links to other sites. YSSC does not screen our partner links. Please be aware that YSSC is not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every website that collects identifiable information. This Privacy Statement applies solely to information collected by YSSC.

#### **Consent.**

##### **Your provision of personal information to us means that:**

- You agree and consent that we may collect, use and disclose your personal information for the purposes described in this Privacy Statement.
- You or your representatives are authorized to provide us with your personal information. Should you choose not to provide us with required personal information that is requested, we may not be able to provide certain services; and
- You acknowledge and consent that YSSC may retain service providers to perform certain services and that in the event that a service provider is located in the United States or another jurisdiction, personal information may be processed and stored in that jurisdiction.

#### **Yaguars Sports and Social Club Privacy Statement**

You have the right to withdraw your consent for YSSC to process your personal information; however, this may limit our ability to provide certain services. YSSC will collect explicit consent from you prior to using or disclosing your personal information for new purposes. You can change your consent preferences at any time or request access to the personal information we have on record in order to review and amend the information by contacting [info@yaguars.org](mailto:info@yaguars.org).

#### **How We Safeguard Your Information**

We use security standards and safeguards appropriate to the sensitivity of the personal information collected in an effort to ensure that your personal information is protected against unauthorized access, disclosure, theft, copying, use or modification. These safeguards include, without limitation, locked filing cabinets, restricted access to offices, and technological measures including the use of passwords, encryption and firewalls.

#### **Confidentiality**

YSSC may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. Your personal information (e-mail, name, address, telephone number) is not transferred to the third party. Your information will never be sold, rented, loaned or made available in any manner to any third party.

If you provide us with your postal address, you may receive periodic brochures from us with information on upcoming events. If you provide us with your telephone number and/or email address, you may receive telephone or email contact from us with information regarding upcoming events.

## YAGUARS SPORTS AND SOCIAL CLUB

We will not share any information you give us with anyone outside of YSSC except when required by the Niagara Soccer Association, Ontario Soccer, or where required by law or court order, or where you have provided your prior written consent. It should also be noted that all employees of YSSC sign a confidentiality agreement where they agree to uphold confidentiality relating to all YSSC business operations and personal information.

### **Accessing and Amending Your Information**

You have the right to be informed of the existence, use and disclosure of your personal information, to access your information, and to challenge the accuracy and completeness of the information and have it amended as appropriate.

To help us keep your personal information up to date, we encourage you to change, update, or amend inaccuracies and make corrections as often as necessary. To make a change or update to your personal information, you may do one of the following:

- Amend the information online.
- E-mail YSSC at [info@yaguars.org](mailto:info@yaguars.org) where our staff will be available to receive your request for a change in your personal information.

### **Revisions and Updates**

The terms in this Privacy Statement are subject to updates and revisions from time to time. YSSC encourages you to periodically review this Privacy Statement to remain informed about how YSSC is protecting your personal information.

If you would like more information on PIPEDA, please refer to the website of the Office of the Privacy Commissioner of Canada at [www.privcom.gc.ca](http://www.privcom.gc.ca).